**DANIEL WOOWARD ELEMENTARY**

**PARENT ADVISORY COUNCIL MEETING**

Date: Monday January 24, 2022

Time: 6:30pm

Location: Teams Videoconference Call

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**ATTENDEES:**

Brett C, Gina M, Bonnie T, Lori T, Erica R, Cindy K, Maryam, Michelle J, Pooja K

**AGENDA ITEMS**

* Meeting called to order at 6:32pm
* Principal’s Report
	+ Woodward Fun!
		- Student Leadership returning
			* Monthly Themes:
				+ January: Equity, Black Excellence Day
				+ February: Kindness/Pink Shirt Day
		- Basketball – Starts next week. Thank you, Mr. Loewen and Wildcats. Games will start late February
		- Wildcat Day – Last week was a success
		- Karima Essa – Bollywood Dance. Great participation from all grades
		- Field Trips:
			* UBC Beaty Biodiversity Museum – Div. 1
		- Coming Up:
			* ROAR/Chinese New Year Assembly
			* UBC Geering Up coming at end of the week
	+ Enrollment Review
		- Enrollment is around 133
	+ Health and Safety Update
		- Reminder: Mandatory daily health check
		- Isolating requirements are changing regularly – check with 811 or BCCDC website
		- Please stay home if showing symptoms. Students must stay home until symptoms are resolved.
		- Guidelines
			* 2m is now spacing
			* Allowed to have assemblies – Lots of room
			* Masks mandatory K-7
			* Stay home when sick
		- Handwashing!
		- Reminder to drop off between 8:40 – 8:45 in the morning and do not congregate after school on schoolgrounds
	+ Reporting
		- Communicating Student Learning:
			* Reporting and assessment happens throughout the year
			* Div. 6, 4, 3, 1 – Mid-year progress reports posted online on Feb. 11
			* Div. 2 and 5 participating in traditional reporting
		- All students will have portfolios and will include a Core Competency Reflection (e.g. communication, personal awareness, etc.)
		- Use of proficiency scales – this is a transition year
	+ Literacy and SEL
		- Mid-year check-ins are occurring – excited to continue our work in the Spring
	+ Safety Drills
		- Completed four evacuation drills, an earthquake drill, and a hold/secure
		- Working with the district to complete our student reunification and updated emergency preparedness plans
* Treasurer’s Report
	+ Financials discussed
* Old business
	+ School Website PAC section – PAC email account did not receive access code to the new website. Brett to follow up
		- PAC still doesn’t have access. Brett will double check for access
	+ Woodward Social Media Group – A parent suggested the idea to have a Facebook Group or WhatsApp Group as a means for regular communication
		- PAC agreed to table the Woodward Social Media Group (e.g. Facebook, Instagram, Twitter) due to resource limitations, school website now updated and regular communication is coming out from the school
		- It was recommended that if parents want to have smaller messaging groups (e.g. WhatsApp) perhaps they reach out to their school teacher first to see if that is something parents would like to join. Parents would be responsible for the administration of those groups and not the teachers.
	+ Teacher’s Wish List – Four schoolwide presentations have been planned for this year. Would the PAC be willing to support/sponsor any of them?
		- 1. How Raven Stole the Sun (November 16) - $383.70 (PAC approved)
		- 2. Karima Essen Body Positive Bollywood Dancing Workshop (January 14) - $900
		- 3. UBC Gear Up - STEM workshop for students (January) - $846 (PAC approved)
		- 4. Shyama Priya – Indigenous dancing workshop - TBD
		- PAC agreed to pay for Raven Stole the Sun ($383.70) and UBC Geering Up ($846)
			* Bonnie motioned and Gina seconded the motion. All in favor
* New Business
	+ Hot Lunch
		- Will continue to use Pizza Hut as their process to order and deliver is simple.
		- Will plan for February, April and May
	+ Family Photos
		- In the past, we had a professional photographer come to take family photos. Families would pay a sitting fee and then you get 1 family print for free. Additional photos can also be ordered.
		- Can we do this during covid?
			* Brett said currently we are not allowed visitors to come into the school so for now we can’t proceed. If restrictions change, Brett will let us know.
			* Check-in at next month’s meeting
	+ Spring Fair
		- If restrictions change, maybe we do a community event at the end of the school year (e.g. bbq). PAC agreed to table organizing a Spring Fair, but will consider organizing a community event
		- Check-in at next month’s meeting
	+ New Treasurer Needed for 2022-2023
		- PAC will send an email to parents to explain the roles of the PAC Executives
* Open Floor (Misc. Items)
	+ No new items
* Meeting Adjourned: 7:15pm
* Next Meeting Date: February 28, 2022

Future Meeting Dates:

* March – TBD
* April 25, 2022
* May 30, 2022 – Annual General Meeting