**DANIEL WOOWARD ELEMENTARY**

**PARENT ADVISORY COUNCIL MEETING**

Date: Monday, February 27, 2023

Time: 6:30pm

Location: Zoom Videoconference Call

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ATTENDEES:**

Mr. Zarchikoff (Principal), Gina M (Chair), Pooja K (Co-Chair), Lori T (Treasurer), Rav R (Secretary),  
Jeremy C, Fisk F, Jill C, Kelvin W, Flora L, Ana F, Nicole, Quisha,

**AGENDA ITEMS**

* Meeting called to order at 6:32pm

Principal’s Report – Mr. Zarchikoff

* Great to be back! The month has seen many events that support student leadership and social emotional learning.
  + Family Teams – We lift each other up!
  + Pink Shirt Day – led by students and with numerous class presentations.
* Basketball tournament for the boys and girls with Mr. Loewen as coach
* Fieldtrips – curling with Mr. Yodogawa, Ice skating, Space Centre, McNair tournament and play.
* Author visits in the Library Learning Commons
* Building upgrades to come
  + New lighting in the gym
  + New heat/air exchanger in each room – electrical work has begun.
* Street parking upgrades
  + The City engineer visited the school and we have discussed ways to improve the street parking in front of the school – improved gravel areas – this is within the scope of their mandate and is under review.

* Treasurer’s Report
  + - General Account – balance as of Feb 28, 2023: $16,551.83
      * Donation: $10.00 (cash in)
    - Gaming Account – balance as of Feb 28, 2023: $4051.00
      * No activity for cash in
      * Payment for Author Visit for Feb 21: $525.00 (cash out)
* New Business
  + Spring Fair
    - Work Back calendar with dates and action items shared with attendees including ‘To Do List’ – items listed as follows:
      * Raffle Donation Prizes
      * Gaming License
      * Sustainable Prizes – Prize Room
      * Food Vendors
      * Volunteer Shifts (games/food/entry-game card sales)
    - Suggestion to have ‘Theme Baskets’ by classroom such as were part of raffle for Christmas Concert in past years
      * Teachers pick a theme and students bring in small value item (up to $5.00 as an example)
      * Baskets will be put together by PAC in advance so they can be displayed in advance of raffle ticket sales
    - Gaming License – Lori will apply with a minimum of 30 days in advance with all prizes to be noted in application
    - Sustainable Prizes – parents will be asked to donate their children’s gently used items such as toys, books and games
      * Mr. Z will follow up with VCH regarding any items that should not be included as part of sustainable prizes
    - Food Vendors – in the past there have been various options such as samosas, pizza slices, popcorn etc.
      * Will need someone with FoodSafe in order to oversee this area – Rav volunteered to get FoodSafe certification and lead this area
    - Mr. Lim will lead Cake Walk – additional fun element for families and opportunity to raise money
* Meeting Adjourned: 7:28pm
* Next Meeting Date: March 27, 2023