**DANIEL WOOWARD ELEMENTARY**

**PARENT ADVISORY COUNCIL MEETING**

Date: Monday, Sept 23, 2024

Time: 6:30pm

Location: Woodward Elementary School
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ATTENDEES:**

Mr. Sala (Principal), Gina M (Chair), Kevin L (Co-Chair), Cindy K (Treasurer), Lori T (Secretary)
Catherine C, Shan L, Elana V, Vahideh R, Joanne W, Tommy C, Chris M, Cindy H, Afeefa A, Karina M, Manuel V

**AGENDA ITEMS:**

* Meeting called to order at 6:40pm
* Introductions
* Voting for Secretary role
	+ MOTION: Gina – Approve Lori to be Secretary for 2024-2025 school year
	+ SECOND: Kevin
	+ APPROVED: No objections
* Principal’s Report
	+ School Start Up
		- Thank you for returning forms
		- Staffing announcements
			* Div 1 – Job share: M. Draksic Mon/Tues/Thurs and M. Henderson Wed/Fri
			* Mr. Nakashima new role as Div 6 teacher
			* Ms. Kiselyova new band teacher
			* Resource/Prep Role is currently vacant – potential for job share
	+ Kindergarten Gradual Entry – September, first two weeks
		- Successful, straight K!
	+ School Story
		- School story is the goal/focus for our school community
		- This year, Growth Mindset with a focus on building Literacy skills
			* Teach to be more open to possibilities and see situations as opportunities
	+ Meet the Staff / Family Event
		- Wonderful to see so many there last week!
	+ Individual Photo Day
		- This week, Wednesday Sept 25 (am)
		- Retakes will be Wednesday November 6
	+ National Day for Truth and Reconciliation
		- Students encouraged to wear orange this week
		- Wear orange on Friday for assembly, 11 am. Hoping to have assembly outside if it’s dry. Parents are encouraged to come to all assemblies that take place
		- Monday September 30 – No school
			* Local family events sent in last Friday’s WAAG.
			* Encourage families to take part
	+ Parent/Teacher Conferences and BC Pro D
		- Learning Updates – we try to do every 2 months (5 rounds of updates will take place in the school year)
		- October 23 and 24, early dismissal days (1:45 pm)
		- Friday October 25 – BC Pro D Day – No school
	+ Arts/Performances
		- Oopsie! – Tuesday, October 29 (by Candy Bones Theatre) – show will take place at school. Parents are invited to come watch
		- Otosan – Puppet show @ Gateway Theatre
			* Friday February 21, 2025 (Div. 3 – 7)
			* $12.50/student
		- iLumiDance – Wednesday, March 5, 2025
	+ Presentations
		- TCO2 (Taking Care of Ourselves and Each Other) – Grades 4/5s and Grades 6/7s
			* November Dates – To be confirmed
			* Exploitation online
			* Will adjust based on school grade level
		- Body Science – Parent session on Monday, November 18, all students session on Wednesday, November 20
			* About body, sexual health
			* Will adjust based on school grade level
	+ Winter Concert
		- A ‘concept’ at this stage – in discussion with staff
		- Likely last week before Winter break
		- We haven’t had a concert in 5 years. Brought to staff to discuss.

Questions from Principal’s Report:

* Lori – Neighbourhood Bike Ride Field Trip Letter & Consent Letter was sent today for this Wednesday Sept 25. Grades 5-7 is participating. Current forecast is rain and it’s also picture day. Will pictures take place in the morning?
	+ Grades 5-7 will take pictures in the morning.
	+ If it rains really hard, we might cancel the bike ride.
* Treasurer’s Report
	+ Sept 2024 financials distributed and reviewed.
	+ Reviewed proposed PAC approved expenditures for 2024-2025 school year
		- MOTION: Cindy – Approve the following proposed line items:
			* Fieldtrip subsidy (Divisions 1-7)
			* Outdoor Education
			* Author Visit
			* PAC childminding
			* Teacher Expense Subsidy (Divisions 1-7)
			* Library Expense Subsidy
			* Learning Resource Expense Subsidy
			* Office Expense Subsidy
		- SECOND: Elana
		- APPROVED: No objections
	+ Grade 7 Grad Dinner Subsidy – consider increasing amount. Current amount of $30/child has been in place since 2017
		- MOTION: Gina – Increase Grade 7 Grad Dinner Subsidy from $30/child to $40/child
		- SECOND: Cindy H
		- APPROVED: No objections
	+ Grade 7 Grad Decoration Expense – consider increasing amount. Current amount of $400 has been in place since 2017
		- MOTION: Gina – Increase Grade 7 Grad Decoration expense from $400 to $500
		- SECOND: Kevin
		- APPROVED: No objections
	+ McNair Scholarship – consider increasing amount. Current amount of $250 has been in place since 2010
		- MOTION: Gina – Increase McNair Scholarship from $250 to $500
		- SECOND: Cindy K
		- APPROVED: No objections
	+ Money for snacks for PAC meetings
		- MOTION: Gina – Approve $100 for snacks for 2024-2025 school year
		- SECOND: Lori
		- APPROVED: No objections
* New Business
	+ Hot lunch Plans (Oct-Dec)
		- Oct 18 – Pizza Hut
		- Not 22 – Subway (to be confirmed)
		- Dec 13 – Booster juice + food provider (sushi or taco – to be confirmed)
		- Cash payment only
	+ Event Planning
		- Oct/Nov – Art Card fundraiser (artcardsbykids.com)?
			* Gina will look into what this involves. What resources are needed? Gina will report back next month
		- Dec – School holiday breakfast, staff appreciation
			* School holiday breakfast – talk closer to date
			* Staff appreciation – parents/guardians bring in food – talk closer to date
		- May Spring Fair (2024 profits $8,777.38)
			* We will start planning in January
* Open floor
	+ Fundraising Idea: Would we consider doing Scholastic Book Fair?
		- Ms. Sato used to do it, but didn’t generate a lot of funds because generally you need a lot of purchasers and meet minimum purchases.
		- Funds raised would go to the Library and not the PAC
	+ PAC Meetings: Should we consider alternating from in-person meetings and Zoom meetings?
		- Helps encourage those who may not be able to attend in person to join a meeting
		- PAC agreed to try it for October meeting
		- November meeting will be in person
	+ Pop Up Pumpkin Patch: Are we doing that this year?
		- Historically school funded this event. Mr. Sala will look into this.
		- Students would bring their own bags to carry the pumpkin

**Meeting Adjourned** – 8:06pm

**Next Meeting Date**: Monday, October 28, 2024 via Zoom