**DANIEL WOOWARD ELEMENTARY**

**PARENT ADVISORY COUNCIL MEETING**

Date: Monday, April 7, 2025

Time: 6:30pm

Location: Teams Link  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ATTENDEES:**

Mr. Sala (Principal), Gina M (Chair), Kevin L (Co-Chair), Cindy K (Treasurer), Lori T (Secretary), Chris M, Catherine C, Joanne, Anne, Vivek B

**AGENDA ITEMS:**

* Meeting called to order at 6:35pm
* Principal’s Report
  + School Spirit Days – Student council continues to work together to put these events on
    - Jersey Spirit Day – April 30
    - Career Day – date in May (TBA)
  + 2nd Written Learning Update
    - Will be published on MyEd on Tuesday, April 29
    - If anyone is not able to access the reports, please contact the School Office for assistance
  + Upcoming Performances, Opportunities and Outdoor Education
    - Wednesday – Friday, April 9-11 – Service Learning Opportunities (Richmond Christian Secondary)
    - Thursday, April 17 – Camp Jubilee, Full day Outdoor Ed (Grades 5 – 7)
    - Monday, April 28 – Band Concert @ 1:15pm @ Woodward
      * Thomas Kidd band students invited to attend
    - Tuesday, May 6 – Music in Our Schools – Div. 1 & 2 at Gateway Theatre
    - Monday, May 12 – Track and Field at Minoru (Grades 4 – 7)
      * Parents welcome to cheer students on!
  + School Story (FESL – Framework for Enhancing Student Learning)
    - School Website update – latest ‘Action’ post [here](https://woodward.sd38.bc.ca/our-school-story-developing-growth-mindset/news/2025/03/growing-emotional-literacy-and-collecting)
      * Check out the Mood Meter
    - Growth Mindset Student survey – staff to meet to discuss ‘student voice’ and next steps
  + Student Learning Survey
    - The deadline to contribute is May 2nd. Parents click [here](https://www.awinfosys.com/SurveyFull1/central/main/access_Parent.asp)
  + (Additional) Spring Term Dates:
    - Friday, April 18 – Good Friday (no school)
    - Monday, April 21 – Easter Monday (no school)
    - Friday, May 16 – Non-Instructional Day (no school)
    - Monday, May 19 – Victoria Day (no school)
    - Tuesday, May 27 – Welcome to Kindergarten @ 9am for 2025/2026 school year
    - Friday, June 6 – Sports Day
      * Early dismissal – 1:45pm
      * Ribbon order $240 – thank you, PAC!
    - Wednesday, June 11 – Concert in the Park and Parent Appreciation
      * Outdoor learning day – school will be taught outdoor all day
      * 1 pm – Band and Music Concert
      * 2 pm - Parent appreciation and mingle with staff
    - Friday, June 20 – Grade 7 Graduation
      * 10:30 am – Assembly
      * Parent grad committee – First meeting in May with Mr. Sala
    - Thursday, June 26 – Last day of school
    - Friday, June 27 – Non-Instructional Day (no school)
* Treasurer’s Report
  + Update on finances
    - January financials – revised and update provided
    - February and March 2025 financials distributed and reviewed
  + BC Community Gaming Grant – Application timeframe is between April 1 – June 30, 2025. Cindy will apply
  + PAC approved $2,000 for school wide programs at the start of the school year. Andrei to connect with Cindy to see if PAC can support school wide initiatives (e.g. iLumiDance)
* Old Business
  + Spring Fair
    - Prizes – Collected donations from organizations and waiting for a few more classes to collect their basket donations
      * Top prizes include:
        + Richmond Martial Arts Bday Packages
        + Rolla Skate club Party
        + Sabai Thai Spa Gift Card
      * Gina will send the list of prizes and Cindy will apply for gaming license
    - Volunteers – Gina will send email to McNair via PAC email and will bcc Chris
    - Sustainable prizes – Will start asking for items to be dropped off at the front of the school
    - Game cards – need to double check to see if we have enough. Possibly just enough for this year
    - Food – Catherine will help order and will need to finalize what to order
    - Games – Brainstorm alternate game ideas to replace cake walk
  + Grad Committee
    - Graduation date is Friday, June 20
    - Andrei will set up meeting in May with parents and grad committee
    - Gina/Lori will email grade 7 parents to initiate a grad committee
* Open floor
  + Rentals – dates have been booked for:
    - Spring Fair – Thursday and Friday, May 29 and 30
    - Graduation – Thursday and Friday, June 19 and 20

**Meeting Adjourned** – 7:51pm

**Next Meeting Date**: Monday, May 5, 2025 @ 6:30pm (Woodward Elementary School)